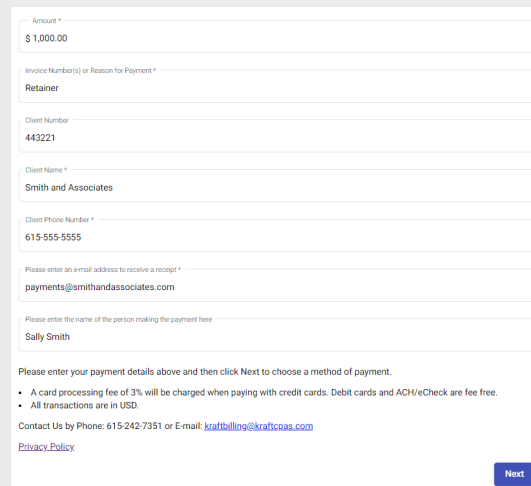


# How to Make Retainer and Advance Payments

Our online payment system makes it easy.

## STEP 1

Use the Advance Payment option on our website and enter the required information.



Amount \*  
\$ 1,000.00

Invoice Number(s) or Reason for Payment \*  
Retainer

Client Number  
443221

Client Name \*  
Smith and Associates

Client Phone Number \*  
615-555-5555

Please enter an e-mail address to receive a receipt \*  
payments@smithandassociates.com

Please enter the name of the person making the payment here  
Sally Smith

Please enter your payment details above and then click Next to choose a method of payment.

- A card processing fee of 3% will be charged when paying with credit cards. Debit cards and ACH/eCheck are fee free.
- All transactions are in USD.

Contact Us by Phone: 615-242-7351 or E-mail: [kraftbilling@kraftcpas.com](mailto:kraftbilling@kraftcpas.com)

[Privacy Policy](#)

Next

## STEP 2

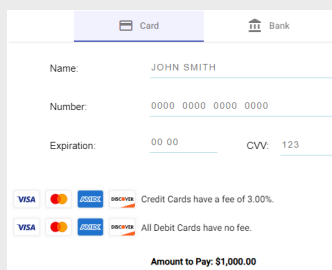
Select your payment option:  
Card or Bank.



Card Bank

## STEP 3

1. Enter your payment details.
2. Once the payment is successful, a confirmation will be sent to you.











Card Bank

Name: JOHN SMITH

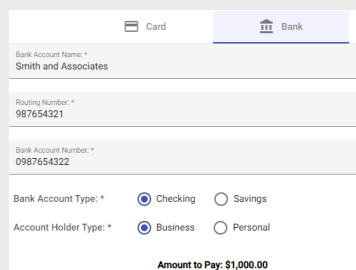
Number: 0000 0000 0000 0000

Expiration: 00 00 CVV: 123

    Credit Cards have a fee of 3.00%.

    All Debit Cards have no fee.

Amount to Pay: \$1,000.00



Card Bank

Bank Account Name \*  
Smith and Associates

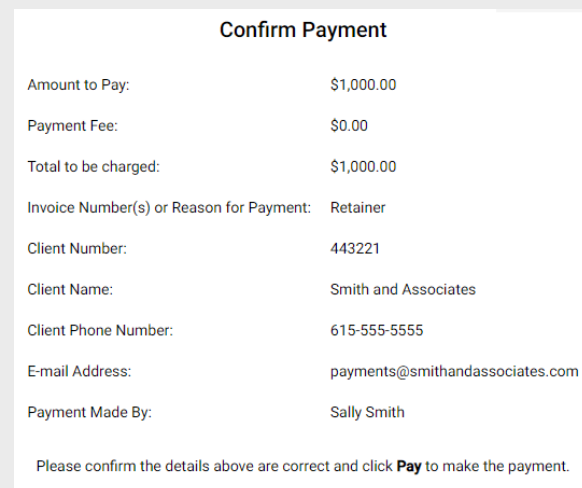
Routing Number \*  
987654321

Bank Account Number \*  
0987654322

Bank Account Type \*  Checking  Savings

Account Holder Type \*  Business  Personal

Amount to Pay: \$1,000.00



### Confirm Payment

Amount to Pay:	\$1,000.00
Payment Fee:	\$0.00
Total to be charged:	\$1,000.00
Invoice Number(s) or Reason for Payment:	Retainer
Client Number:	443221
Client Name:	Smith and Associates
Client Phone Number:	615-555-5555
E-mail Address:	payments@smithandassociates.com
Payment Made By:	Sally Smith

Please confirm the details above are correct and click **Pay** to make the payment.